

Ballston Spa Athletics Hall of Fame

Constitution

By-Laws

The mission of the Ballston Spa Athletics Hall of Fame is to recognize athletes, coaches, administrators, faculty and community members who have made significant contributions to the Ballston Spa Athletics program through their service, performance, dedication, commitment and accomplishment.

Article 1 – Purpose

The purpose of the Ballston Spa Athletics Hall of Fame is to recognize and honor athletes, coaches, administrators/faculty and community contributors of Ballston Spa Athletics to:

- Establish in our athletes a motivating influence to excel in athletics as well as in their community
- Foster Pride, promote good sportsmanship, scholarship and citizenship in our school and community
- Promote the pride and tradition of Ballston Spa Athletics

Article 2 – Candidates for Membership

Candidates for membership in the Ballston Spa Athletics Hall of Fame shall be former Ballston Spa athletes, coaches, administrators/faculty and community members who have met the requirements set forth in this constitution.

A. Selection Criteria:

All candidates for the Ballston Spa Athletics Hall of Fame must fall into one of the first four categories with the criteria listed below:

1. Student Athlete Candidates must have:

- Graduated from Ballston Spa – 5 or more years earlier; or
- Received All-Section or All League award; or
- Received All-State Award; or
- Recognized award winner for league, section, state, semi-professional status; or
- Received collegiate, national, Olympic, or professional status

2. Team selection candidates must have:

- Received team award 10 or more years earlier; or
- Been recognized for achievement at league, section, regional, state or national level

3. Coach candidates must have:

- Coached within the district for more than 15 years; or
- Served with distinction in a sports program

- Coached within the district for more than 15 years with achievement at league, section, regional, state, or national level; or
- Graduated from BSHS and served with distinction in a sports program

4. Administrator/faculty candidates must have:

- Been a staff member for more than 15 years; or
- Served with distinction in the Ballston Spa Athletics program

5. Community contributor candidates must have:

- Noticeably gone above and beyond to serve the student-athletes of Ballston Spa

6. Honorary and/or “Old Timer” candidates must have:

- Attended or graduated from Ballston Spa schools; and
- Made a significant contribution to athletics

B. Number of Inductees:

The inaugural class shall include no more than 10 inductees (athletes, coaches, and administrators/faculty)

All of the future classes will not exceed 7 inductees.

Each year, community contributors will be considered as a special category based on their body of work in the support of the Ballston Spa Athletics. A community contributor will not be considered as one of the seven inductees mentioned above.

C. Voting Process

A list of candidates will be given to each committee member. Discussion will be held to prepare for voting. Members will return ballots at the next meeting. Top vote getters (dependent upon the number of inductees) will be inducted as long as they have at least 5 votes. Ties will be revoted.

Article 3 – Amendment Process

The constitution may be amended by a two-thirds majority vote of the total number of committee members.

Article 4 – Committee Membership

The Ballston Spa Athletics Hall of Fame shall consist of a 9 person voting committee.

The committee shall have the authority to recommend a voting member to the committee when another member chooses to resign. Each person nominated must be approved by a simple majority of the voting committee.

All members enshrined in the Ballston Spa Athletics Hall of Fame may become members of an advisory committee. They can offer suggestions and input, but will not have any voting privileges.

All business decisions of the committee shall be determined by a majority vote of the members of the committee in attendance. (Minimum of 5 members is necessary to conduct business)

Article 5 – Ad Hoc Committees

The chairperson shall ask for volunteers to form ad hoc committees to carry out the charge to the committee. Upon the completion of the charge, the ad hoc committee will be dismissed. The appointment of ad hoc committees shall include but not be limited to the following:

- Banquet Committee
- Fundraising Committee
- Alumni/Publicity Committee
- Awards Committee

The purpose and time frame on the ad hoc committee's responsibilities will be determined when the appointment is made.

No ad hoc committee shall create any financial liability for the Ballston Spa Athletics Hall of Fame unless authorized by the chairperson of the committee. All of these ad hoc committees shall make a report to the membership committee at its' regular meeting.

Article 6 – Timeline for the Hall of Fame

On or about **August 15th**, the Ballston Spa Athletics Hall of Fame committee will convene to conduct business and make it known that they will be accepting nominations for the Hall of Fame through **September 30th** of that year.

It is the committee's responsibility to inform the media of any announcements pertaining to the Hall of Fame.

- Nominations will be accepted through **January 15**
- Nominations and biographical details will be sent to committee members by **January 30**.
- The nomination committee will meet on or about **February 1 to 28** to review and screen the nominations. The nominating committee can seek out additional information on nominees from a variety of different resources.
- Nominations will stay active for three cycles for those individuals who were not selected
- Announcements of the nominations to the Hall of Fame inductees will be made on or about the **first week of March** to the inductees.

- Notification to the public and the media will be made after all inductees are notified, on or **about March 15th.**
- Meetings will be held throughout the year, as needed, to plan for the Induction Ceremony.
- The Induction Ceremony will be held in the **spring**
- The Induction Ceremony will be held at a local site (site TBA)

**The Ballston Spa Athletics Hall of Fame Selection Committee reserves the right to amend the guidelines if needed, by a simple majority vote.*